

# SEATTLE PLAYGARDEN

A Garden for Everyone

## 2023–2024 PRESCHOOL PROGRAM INFORMATION

Thank you for choosing PlayGarden Preschool! At the PlayGarden we play outside, celebrate the seasons, make friends, grow our own food, include everyone, and have lots of fun!

Our curriculum is based on our 13 years of experience operating a fully inclusive nature based preschool. This program taps the child’s natural curiosity and sense of wonder to encourage exploration of the natural world. Through a wide range of nature-based activities, PlayGarden preschool provides:

- positive impressions about the natural world
- confidence-building social skills activities
- a solid academic foundation

Our Preschool Program is offered Monday-Friday from 9am-1pm, with 2-5 day enrollment options available. Please see the program summary below and indicate your enrollment preference by circling your preferred option(s) and include the days you are available. Please note that for the 3, 4 or 5 day option, one of your days must be Monday or Friday. You may indicate a 1<sup>st</sup> choice and 2<sup>nd</sup> choice.

Option	Days/Hours	Tuition per School Year
2-Day: 8 hrs/week	Please indicate a two day combination M-F.	\$5,600 (*10 payments of \$560/month)
3-Day: 12 hrs/week	Please indicate a three day combination that includes M or F as one of your days.	\$8,400 (*10 payments of \$840/month)
4-Day: 16 hrs/week	Please indicate a four day combination M-F.	\$11,200 (*10 payments of \$1120/month)
5-Day: 20 hrs/week	Monday, Tuesday, Wednesday, Thursday and Friday.	\$14,000 (*10 payments of \$1,400/month)



## **PLAYGARDEN PARENTS**

When your child attends the PlayGarden Preschool, you become part of an active community of families that participate in educating and caring for our kids, in and out of the classroom. We are so grateful for your involvement; we can't do all we do without your help! Our parent community gives time, talent, and financial resources to help support the PlayGarden and its mission of inclusion. PlayGarden parents jump in and help us by volunteering their time and talents in the classroom, by participating in PlayGarden community events and meetings, advocating on behalf of the PlayGarden, and contributing to our fundraising efforts.

## **SCHOOL DAYS AND HOLIDAYS**

We follow the Seattle Public Schools Holiday calendar. The 2023-2024 Seattle Public Schools Calendar is released in the Spring of 2024. We will publish our Holiday calendar following the District's release.

## **APPLICATION PROCESS**

For families who are new to PlayGarden Preschool, follow the application steps below:

- 1) Print out the Program Information Page (page 1) and indicate your Preschool Program choice(s).
- 2) Complete the attached Participant Information Form for your preschool-aged child.
- 3) Return the Program Information Page and Participant Information Form to:

Seattle PlayGarden  
1745 – 24<sup>th</sup>Avenue South  
Seattle, WA 98144

Or via email to:

[emma@seattleplaygarden.org](mailto:emma@seattleplaygarden.org)

- 4) When we receive your application, you will be sent a confirmation email.
- 5) If enrolled, you will receive a Welcome Packet in the Spring with a Welcome Letter, Tuition Agreement, and other important information.

## **TUITION AND CANCELLATION POLICY**

The PlayGarden's tuition is based on a commitment of one full school year, from September to June. For your convenience, tuition payments are divided into 10 equal installments, payable monthly. Students are considered enrolled for the entire school year and budgets and staffing are set accordingly. Early withdrawal creates an opening,



which The PlayGarden may not be able to fill. If a family must cancel enrollment, or reduce the number of days enrolled, after the start of the school year, they are still responsible for monthly tuition until The PlayGarden is able to fill the vacancy with another student. We will make every attempt to fill vacancies promptly, to minimize any financial hardship on our families.

### **SCHOLARSHIP REQUESTS**

You may apply for a partial or full scholarship by submitting a letter of request along with your application forms. In the letter, please describe your financial need, including any anticipated changes in financial circumstances, and any other related information you'd like to share.

### **TOURS AND QUESTIONS**

If you have any questions about our Preschool Program or Application Process, or if you are interested in scheduling a tour, please contact the PlayGarden Office at 206-325-5576 or [emma@seattleplaygarden.org](mailto:emma@seattleplaygarden.org).

### **FREQUENTLY ASKED QUESTIONS ABOUT THE WAIT POOL**

**Q. What does it mean to be in the wait pool?**

A. We sometimes have more applicants than spaces available. When that happens, some of our applicants are invited to the wait pool, pending more preschool spaces becoming available.

**Q. Can I find out where my child is ranked in the wait pool?**

A. No, the wait pool is actually a group of applicants who have continued interest in enrolling at the PlayGarden. It is not rank ordered.

**Q. How do you determine which applicants to take from the wait pool?**

A. When an opening occurs, the Admissions team looks at a variety of factors, including gender balance, age balance, and cultural and economic diversity. We then determine who might be the best fit given the current makeup of the class.

**Q. Are students ever accepted from the wait pool?**

A. Yes. It isn't unusual for changes to happen after the beginning of the school year. Families may relocate or decide to pursue other school options, creating an opening for a wait pool applicant to enroll.

Thank you for your interest in PlayGarden Preschool!



**2023- 2024 Preschool Program Application**

Child's Name: \_\_\_\_\_

Child's Birthdate: \_\_\_\_\_

Child's Gender: \_\_\_\_\_

Child's Ethnicity/Cultural Identity: (voluntary – data collected for reporting purposes only)

\_\_\_\_\_  
Primary language spoken at home: \_\_\_\_\_

Any other languages spoken at home: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent Name/Caregiver #1 Daytime Phone Number:  
\_\_\_\_\_

Parent Name/Caregiver #1 Email Address:  
\_\_\_\_\_

Parent Name/Caregiver #1 Occupation and Employer:  
\_\_\_\_\_

Parent Name/Caregiver #2 Daytime Phone Number:  
\_\_\_\_\_

Parent Name/Caregiver #2 Email Address:  
\_\_\_\_\_

Parent Name/Caregiver #2 Occupation and Employer:  
\_\_\_\_\_

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Other than you, who has permission to pick up your child?

Name	Relationship to Child	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**IMPORTANT INFORMATION ABOUT YOUR CHILD**

We are very excited to participate in this experience with your child! We will strive to create a safe, supportive and fun experience for each and every child. Any information you provide to us will be used to enhance your child's participation in all of the program activities.

What are your child's favorite toys and activities?

\_\_\_\_\_

Does your child have any dietary restrictions? If so, please describe.

\_\_\_\_\_

Does your child have allergies? If so, please describe.

\_\_\_\_\_

Does your child have any special equipment needs?

\_\_\_\_\_

Does your child have any medical, learning, behavioral, or other special considerations/circumstances you'd like us to know about?

\_\_\_\_\_

**TIPS FOR PARENTS**  
*PRESCHOOL WILL BE MESSY!* Please dress your child accordingly.  
*PRESCHOOL WILL BE OUTDOORS.* Please dress your child accordingly and apply sunscreen.

You may authorize us to apply/reapply sunscreen (please provide the sunscreen and instructions) by initialing here: \_\_\_\_\_

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<b>SIGNATURE OF PARENT/LEGAL GUARDIAN</b>	<b>DATE</b>
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**EMERGENCY INFORMATION**

Parent's/Caregiver's Name\_\_\_\_\_

Phone During Program\_\_\_\_\_

Parent's/Caregiver's Name\_\_\_\_\_

Phone During Program\_\_\_\_\_

Physician\_\_\_\_\_

Physician's Address\_\_\_\_\_

Physician's Phone\_\_\_\_\_

Allergies\_\_\_\_\_

Medications\_\_\_\_\_

Special Precautions\_\_\_\_\_

In the event of a medical emergency Seattle PlayGarden will call for assistance or give any necessary treatment to your child. Every effort will be made to contact you should such an emergency arise. If there is a need and a choice, we will transport your child to the hospital you list below:

Hospital\_\_\_\_\_

If an emergency arises and we are unable to reach you directly, we require the names of 3 trusted individuals we could contact. Please list their names and contact information below:

Name	Relationship to Child	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SIGNATURE OF PARENT/LEGAL GUARDIAN**

**DATE**

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**AUDIO/VISUAL MEDIA RELEASE**

PHOTOGRAPHS: I give my permission for photographs to be taken of my child for program uses and informing the community about Seattle PlayGarden and its programs.

YES \_\_\_\_\_

NO \_\_\_\_\_

VIDEOTAPES: I give my permission for videotapes to be made of my child for program uses and to inform the community about Seattle PlayGarden and its programs.

YES \_\_\_\_\_

NO \_\_\_\_\_

WEB SITE: I give permission to Seattle PlayGarden to use media of my child on the Seattle PlayGarden website: [www.seattleplaygarden.org](http://www.seattleplaygarden.org)

YES \_\_\_\_\_

NO \_\_\_\_\_

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**SIGNATURE OF PARENT/LEGAL GUARDIAN**

**DATE**

***IMPORTANT:***

***Please complete all pages and return to the Seattle PlayGarden.***

***Please include a photo of your child along with your paperwork.***

***1745 – 24<sup>th</sup> Avenue S.***

***Seattle, WA 98144***

***[emma@seattleplaygarden.org](mailto:emma@seattleplaygarden.org)***

***(206) 325-5576***